**ALHAMBRA CLUB VIOLATION PROCEDURE**

**VIOLATION**



**WARNING NOTICE SENT W/$15.00 ADMINISTRATION FEE**

**14 DAYS TO CORRECT THE PROBLEM**



**VIOLATION NOT CORRECTED AFTER 14 DAYS OR RE-OCCURS**

**FINING COMMITTEE MEETS @ BRD. MTG. TO DECIDE IF 2ND VIOLATION IS VALID**



**FINING COMMITTEE FINDING**

 **INVALID =END OF VIOLATION VALID VIOLATION & SENT**

 **NO FINE OR LETTER VIOLATION TO BOARD**



 **BOARD APPROVES VIOLATION**

 **LETTER SENT W/AMOUNT PER FEE SCHEDULE**

 **W/ FINING COMMITTEE DISPUTE DATE (NEXT BRD. MTG.)**



**FINING COMMITTEE BEFORE BOARD MEETING W/OWNER (if attands)**

**DISPUTE OWNER FINDINGS & ASSESS ADL. VIOLATIONS PER BOARD DECISION**